



**BELCHERTOWN PUBLIC SCHOOLS
REGULAR SCHOOL COMMITTEE MEETING
January 12, 2016**

LOCATION: Swift River Elementary School Library

TIME: 7:00 p.m.

SCHOOL COMMITTEE MEMBERS: Mr. Richard Fritsch, Chair (present); Ms. Myndi Bogdanovich, Vice-Chair (present); Ms. Dawn French, Secretary (present); Dr. Michael Knapp, Member (present); Dr. Thomas Laughner, Member (present)

ADMINISTRATION: Mrs. Karol Coffin, Superintendent of Schools; Mr. Brian Cameron, Assistant Superintendent and Director of Student Support Services; Shawn Fortin, Director of Teaching & Learning; Ms. Christine Vigneux, Principal BHS; Mr. Thomas Ruscio, JBMS Principal; Mr. Robert Kuhn, SRE Principal; Ms. Eileen Farrington, SRE Assistant Principal; Ms. Phyllis DuComb, Nurse Leader;

BHS STUDENT ADVISORY COUNCIL REPRESENTATIVES: Benjamin Stone, Maddie Hamparian

VISITORS: Ms. Brenda Aldrich, Select Board; Aimee Henderson, Ms. Dumbkowski, SRE teacher

Minutes

Pledge of Allegiance

- I. Call to order
Mr. Fritsch called the meeting to order at 7:05 pm.
- II. Public comment regarding items on the agenda
There were no public comments regarding items on the agenda.
- III. Special awards and presentations
 - A. Presentation of Mass. Association of School Superintendents' Award
Superintendent Coffin presented Angela Grabasz with the Mass. Association of School Superintendents' Award.
- IV. Update from BHS Student Advisory Council representatives
There was no update from the BHS Student Advisory Council representatives.
- V. Approval of minutes
 - A. December 8, 2015
Motion: Dr. Knapp moved to accept the December 8, 2015 minutes as presented.
Second: Ms. Bogdanovich
Vote: 5,0,0
- VI. Reports and recommendations of the Superintendent
Superintendent Coffin presented the Committee with the beginning of the

Superintendent's report. This report held the compilation of findings and addressed the first couple of areas of the entry plan. Presented was the beginning draft.

VII. Personnel update

Superintendent Coffin updated the Committee on the new personnel. She welcomed D. Ruscio, E. Aponte, M. Tonelli, and R. Moriarty to the district.

VIII. Unfinished business

There was no unfinished business to discuss.

IX. New business

A. Swift River Elementary – Progress report on school improvement plan

Mr. Kuhn updated the Committee on the progress with the SRE school improvement plan. Mr. Kuhn noted some of the efforts implemented are; DIBELS staff training, CBM math assessment, data teams. 1XL program for math, inclusion consultant, PeaceBuilder program, lunch/recess para training, pilot "Acting with Purpose" program in 11 classrooms, social skills curriculum, climate surveys. He noted that they are still looking for more collaborative time. Mr. Fritsch thanked them for the presentation; he also noted that it effectively showed what they were doing and what they were working on. Dr. Knapp asked about collaborative time and inclusion classrooms. Mr. Kuhn noted there are 3 inclusion classrooms. Ms. Farrington presented the Committee with an update on her lunch/recess DDM. The SRE enrichment program ran last semester and will run for the next semester during recess. These programs were widely appreciated and had excellent attendance. Ms. Farrington noted that at this age level structured time is helpful. She also noted there is an adult in every classroom during indoor recess.

B. BHS Varsity Ice Hockey Field Trip Request (A.I.)

Motion: Ms. Bogdanovich moved to accept the BHS Varsity Ice Hockey Field Trip Request

Second: Dr. Knapp

Vote: 5,0,0

Discussion: Superintendent Coffin presented the request.

C. CHCS Donation from Diversified Construction Services, LLC (A.I.)

Motion: Ms. Bogdanovich moved to approve the donation of 19" TVs from Diversified Construction Services, LLC.

Second: Dr. Laughner

Vote: 5,0,0

Discussion: Superintendent Coffin presented the request. Ms. Marley, CHCS librarian, started a televised morning announcement at CHCS this year. The TVs would replace/add existing classroom TVs.

D. Conflict of Interest Mandate

Superintendent Coffin noted the Committee members need to complete the necessary documentation for the Conflict of Interest Mandate.

X. Reports of subcommittees/representatives

A. Curriculum & Instruction (Dr. Knapp/Dr. Laughner)

Dr. Knapp noted they have not met.

B. Personnel & Policy (Ms. Bogdanovich/Ms. French)

Motion: Ms. French moved to approve changes to file BDF

Second: Ms. Bogdanovich

Vote: 4,1,0

Discussion: Dr. Knapp questioned the ramifications of the change. Ms. Bogdanovich noted the School Committee can direct the Superintendent to choose members for committees or task forces. The Committee discussed the interpretation of the language in the policy.

Motion: Ms. French moved to strike Policy BDC from manual.

Second: Ms. Bogdanovich

Vote: 5,0,0

Ms. Bogdanovich presented Committee with updated policies to review for next meeting; polices included JICJ, JLCE & GBGA, and JKAA.

1) Wellness Policy Approval

Ms. Bogdanovich noted that this has been tabled for further discussion. Ms. French noted they would like the Food Service department to present to the subcommittee. Ms. Ducomb noted that parts of the Wellness policy are mandated.

C. Property & Transportation (Mr. Fritsch/Ms. French)

Ms. French noted there is a meeting next week, Tuesday, January 19.

D. Finance & Budget Subcommittee (Dr. Laughner/Dr. Knapp)

Dr. Laughner noted they met last month. The subcommittee is in the budget discussion process with the town.

E. Collaborative for Educational Services (Dr. Knapp)

Dr. Knapp presented the Committee with the Collaborative for Educational Services FY15 Annual Report.

F. Healthy & Safer Schools Advisory Committee (Mr. Fritsch/Ms. Bogdanovich)

Ms. Bogdanovich noted they met with Bob Lachance. There will be a traffic study to be done by Tighe & Bond.

G. Technology Advisory Committee

Dr. Laughner noted they have not met.

XI. Correspondence

A. Agenda, January 12, 2016

B. Minutes, December 8, 2015 Regular Session

C. Personnel Update

D. BHS Hockey Field Trip

- E. Donation from Diversified Construction Services, LLC
- F. Conflict of interest law and form
- G. CES Independent Audit Report (Informational only)
- H. Special Town Meeting notice (Informational only)
- I. Board & Administrator Newsletter (Informational only)

XII. Adjourn

Motion: Ms. Bogdanovich moved to enter into emergency executive session at 8:38 pm

Second: Ms. French

Vote: Mr. Fritsch (yes), Ms. Bogdanovich (yes), Ms. French (yes), Dr. Knapp (yes), Dr. Laughner (yes)

The School Committee entered into Executive Session at 8:38 pm.

The School Committee re-entered regular session at 9:07 pm.

Motion: Ms. Bogdanovich moved to adjourn at 9:08 pm.

Second: Ms. French

Vote: 5,0,0

Respectfully submitted by,

Ramona Griffin

Non-Confidential Recording Secretary to the School Committee

School Committee members' signatures:

_____, Richard Fritsch, Chair

_____, Myndi Bogdanovich, Vice Chair

_____, Dawn French, Secretary

_____, Michael Knapp, Member

_____, Thomas Laughner, Member

The mission of the Belchertown Public Schools is to ensure that every student meets with success every day. To that end, we pledge to ensure that we have rigorous, standards-based curriculum; instruction designed to meet the needs of diverse learners in every classroom; and access to the global learning community via state-of-the-art technology in schools that are communities of respect and civility for all.

The Belchertown School Committee conducts its business in open session pursuant to Chapter 30A, Section 21 of the Massachusetts General Laws. The public is welcome to comment only on items on the agenda for this meeting as noted above. If you wish to address the School Committee regarding an item not on the agenda for this meeting, please contact the Superintendent of Schools at 413.323.0423 or via email at superintendent@belchertown.org to determine the best way to address your concerns (see [School Committee Policy BEDH](#)).

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