



**BELCHERTOWN SCHOOL DISTRICT  
PERSONNEL & POLICY SUBCOMMITTEE MEETING  
July 28, 2015**

**PLACE:** Chestnut Hill Community School Library

**TIME:** 6:00 p.m.

**SUBCOMMITTEE:** Ms. Myndi Bogdanovich, Chair; Ms. Dawn French, Member

**ADMINISTRATION:** Karol G. Coffin, Superintendent of Schools, Mr. Brian Cameron, Assistant Superintendent and Director of Student Support Services

**VISITORS:**

**AGENDA**

- I. Call Subcommittee Meeting to order
- II. Acceptance of Minutes
  - A. July 9, 2015
- III. Public comment regarding items on the agenda
- IV. Items for action
  - A. Draft -Attendance Officer Job Description
  - B. Sample -Inclusive Language
  - C. Draft -Policy JQ - Student Fees, Rentals, Fines & Charges
  - D. Draft -Policy JH - Student Attendance Policy Revision
  - E. Student-Parent Handbooks
- V. Unfinished Business
  - A. Kindergarten Policy
  - B. Field Trip Policy
  - C. Scholarship & Prizes
  - D. Outside Organizations – Policy KCD-E-2
  - E. Attendance Monitoring/Accounting
  - F. Paternity Leave Policy
- VI. Subcommittee correspondence
  - A. Agenda, July 28 2015
  - B. Minutes, July 9, 2015

- C. Draft Attendance Officer Job Description
- D. Draft Inclusive Language (Amesbury, MA)
- E. Draft Policy JQ
- F. Attendance Handbook Language Revision
- G. Policy JH Revision
- H. Student-Parent Handbooks
- I. Draft School Owned Instrument Usage Agreement
- J. Quick Reference on CRA (Informational Only)

VII. Adjourn

*The mission of the Belchertown Public Schools is to ensure that every student meets with success every day. To that end, we pledge to ensure that we have rigorous, standards-based curriculum; instruction designed to meet the needs of diverse learners in every classroom; and access to the global learning community via state-of-the-art technology in schools that are communities of respect and civility for all.*

**2011-2015 Strategic Plan Goals (adopted by the Belchertown School Committee, 3/1/11):**

Goal #1: To have guaranteed (standards-based and implemented by all), viable (doable and accessible to every student), seamless K-12 curriculum in every content area.

Goal #2: To have rigorous (standards-based), relevant (grounded in 21<sup>st</sup> Century skills), differentiated instructional practices with the ability to access the global learning community via technology available to every learner.

Goal #3: To implement a plan to ensure that our students understand the importance of acceptance, tolerance, and respect supported by all adults in the community.

The Belchertown Personnel & Policy Subcommittee conducts its business in open session pursuant to Chapter 30A, Section 21 of the Massachusetts General Laws. The public is welcome to comment only on items on the agenda for this meeting as noted above. If you wish to address the School Committee regarding an item not on the agenda for this meeting, please contact the Superintendent of Schools, at 413.323.0423 or via email at [superintendent@belchertown.org](mailto:superintendent@belchertown.org) to determine the best way to address your concerns.