



**BELCHERTOWN PUBLIC SCHOOLS  
PERSONNEL & POLICY SUBCOMMITTEE MEETING  
March 18, 2014**

**LOCATION:** Swift River Elementary School Library

**TIME:** 6:30 p.m.

**SUBCOMMITTEE:** Ms. Clare Popowich, Chair (present); Ms. Myndi Bogdanovich, Member (present)

**ADMINISTRATION:** Dr. Judith C. Houle, Superintendent of Schools (present); Mr. Brian Cameron, Assistant Superintendent for Teaching and Learning (present); Ms. Kristi Guzzo, Director of Student Support Services (present)

**VISITORS:** Ms. Anne Marley, CHCS Librarian

**MINUTES**

- I. Call Subcommittee meeting to order  
Ms. Popowich called the Personnel & Policy Subcommittee meeting to order at 6:30 p.m.
- II. Public comment regarding items on the agenda  
None
- III. Subcommittee meeting minutes for approval
  - A. December 10, 2013  
MOTION: Ms. Bogdanovich moved to approve the minutes of the December 10, 2013 Personnel & Policy Subcommittee meeting, as presented. Ms. Popowich seconded the motion.  
VOTE: 2-0-0, approved unanimously
- IV. Reports and recommendations of the Superintendent
  - A. File IJL-R.1 and IJL-E: Belchertown Public Schools Library Media Procedures and Exhibits  
Dr. Houle stated that this file is an addendum of procedures/administrative regulations to the current library manual, as a result of the schools' librarians working together to improve and implement best practices.  
Ms. Marley, on behalf of the district's four librarians, reported that this group had met several times over the past year in an effort to streamline policies in the areas of requesting library media center materials, standardizing library operations throughout the district, and weeding library materials (reevaluating available library information and removing material that is no longer relevant and/or appropriate).

MOTION: Ms. Bogdanovich moved to recommend that File IJL-R.1 and IJL-E: Belchertown Public Schools Library Media Procedures and Exhibits, as presented, be brought to the full School Committee for approval. Ms. Popowich seconded the motion.

VOTE: 2-0-0, approved unanimously

B. Policy JEBA: Preschool Peer Student Eligibility

Ms. Guzzo stated that she and Dr. Houle had modeled this policy after the current Kindergarten policy, noting that until now, nothing had been in place for entrance criteria and screening for preschool peer students. She reviewed the four criteria established for preschool peer slot students in this policy (i.e., toilet training requirements, age requirements, screening requirements, etc.).

MOTION: Ms. Bogdanovich moved to recommend that Policy JEBA: Preschool Peer Student Eligibility, as presented, be brought to the full School Committee for approval. Ms. Popowich seconded the motion.

VOTE: 2-0-0, approved unanimously

V. Unfinished business

None

VI. New business

None

VII. Subcommittee correspondence

A. Agenda: Personnel & Policy Subcommittee Meeting – March 18, 2014

B. Minutes: Personnel & Policy Subcommittee Meeting – December 10, 2013

C. File IJL-R.1 and IJL-E: Belchertown Public Schools Library Media Procedures and Exhibits

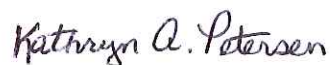
D. Policy JEBA: Preschool Entrance

VIII. Adjourn

MOTION: Ms. Bogdanovich moved to adjourn the Personnel & Policy Subcommittee meeting at 6:43 p.m. Ms. Popowich seconded the motion.

VOTE: 2-0-0, approved unanimously

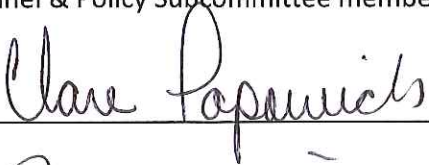
Respectfully submitted by,

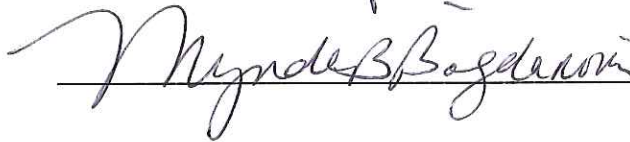


Kathryn A. Petersen

Non-Confidential Recording Secretary to the School Committee

Personnel & Policy Subcommittee members' signatures:

  
\_\_\_\_\_, Clare Popowich, Chair

  
\_\_\_\_\_, Myndi Bogdanovich, Member

*The mission of the Belchertown Public Schools is to ensure that every student meets with success every day. To that end, we pledge to ensure that we have rigorous, standards-based curriculum; instruction designed to meet the needs of diverse learners in every classroom; and access to the global learning community via state-of-the-art technology in schools that are communities of respect and civility for all.*

**2011-2015 Strategic Plan Goals (adopted by the Belchertown School Committee, 3/1/11):**

Goal #1: To have guaranteed (standards-based and implemented by all), viable (doable and accessible to every student), seamless K-12 curriculum in every content area.

Goal #2: To have rigorous (standards-based), relevant (grounded in 21<sup>st</sup> Century skills), differentiated instructional practices with the ability to access the global learning community via technology available to every learner.

Goal #3: To implement a plan to ensure that our students understand the importance of acceptance, tolerance, and respect supported by all adults in the community.

The Belchertown School Committee conducts its business in open session pursuant to Chapter 30A, Section 21 of the Massachusetts General Laws. The public is welcome to comment only on items on the agenda for this meeting as noted above. If you wish to address the School Committee regarding an item not on the agenda for this meeting, please contact the Superintendent of Schools, at 413.323.0423 or via email at [superintendent@belchertown.org](mailto:superintendent@belchertown.org) to determine the best way to address your concerns.