



**BELCHERTOWN PUBLIC SCHOOLS
REGULAR SCHOOL COMMITTEE MEETING
September 13, 2016**

LOCATION: Swift River Elementary School Library

TIME: 7:00 p.m.

SCHOOL COMMITTEE MEMBERS: Ms. Dawn French, Chair; Dr. Thomas Laughner, Vice-Chair; Dr. Michael Knapp, Secretary, Ms. Myndi Bogdanovich, Member; Mr. Jeff Charron, Member

ADMINISTRATION: Mrs. Karol Coffin, Superintendent of Schools; Mr. Brian Cameron, Assistant Superintendent and Director of Student Support Services; Dr. Shawn Fortin, Director of Teaching & Learning; Mr. Edward Dunn, Contracted School Business Manager

BHS STUDENT ADVISORY COUNCIL REPRESENTATIVES: Mr. Parker Mas

VISITORS:

AGENDA

Pledge of Allegiance

- I. Call to order
 - II. Public comment regarding items on the agenda
 - III. Special awards and presentations
 - IV. Approval of minutes (A.I.)
 - A. August 23, 2016 Regular Session
 - V. Reports and recommendations of the Superintendent
 - A. Report on student enrollment and school choice enrollment
 - B. STEM update (S. Fortin)
 - C. Senator Lessor's Visit to BHS – September 21st, 10 a.m.
 - VI. Personnel
 - A. Personnel update & practicum students
 - B. Appointment of School Physician
 - C. CSS orientation information
 - VII. Unfinished business
 - VIII. New business
 - A. Accept Walmart Community Grant donation for JBMS
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- B. Approve revision to Policy JEBA-Preschool Peer Student Eligibility
 - C. Approve Policy GBEC-R, Drug Free Work Place
 - D. Consider request for rate increase for private music teachers
 - E. BHS Senior Class Out of State Field Trip Request-Community Service, Granby, CT
 - F. CSS orientation information
 - G. Clean drinking water (R. Lachance)
 - H. Minimum wage increase – Jan. 1, 2017 discussion
 - I. Marching in Fair Parade
- IX. Reports of subcommittees
- A. Curriculum & Instruction (Dr. Knapp/Mr. Charron)
 - 1. Director of Food Service Job Description Draft
 - 2. School Adjustment Counselor Job Description Draft
 - 3. Guidance Counselor Job Description Draft
 - 4. Policy BJ – School Committee Legislative Program
 - 5. Policy EBC- Emergency Plans
 - 6. Policy JFABD Homeless Students
 - 7. Policy JLCD Administering Medication to Students
 - 8. Policy BGB Policy Adoption
 - B. Personnel & Policy (Ms. Bogdanovich/Dr. Laughner)
 - C. Property & Transportation (Ms. Bogdanovich/Ms. French)
 - D. Finance & Budget Subcommittee (Dr. Laughner/Mr. Charron)
- X. Reports of school department liaisons
- A. Healthy & Safer Schools Advisory Committee (Ms. French)
 - B. Technology Advisory Committee (Dr. Laughner)
 - C. Collaborative for Educational Services (Dr. Knapp)
- XI. Correspondence
- A. Agenda, September 13, 2016
 - B. August 23, 2016, Regular Session Minutes
 - C. Student enrollment report
 - D. STEM bond
 - E. Personnel update
 - F. School physician appointment memo
 - G. Walmart donation memo
 - H. Policy JEBA Preschool Peer Student Eligibility
 - I. Policy GBEC-R, Drug Free Work Place
 - J. BHS Out of State Field Trip Form
 - K. CSS orientation information
 - L. Private music teachers' hourly rate e-mail
 - M. Clean drinking water
 - N. Minimum wage memo
 - O. Director of Food Service Job Description Draft
 - P. School Adjustment Counselor Job Description Draft
 - Q. Guidance Counselor Job Description Draft
 - R. Policy BJ – School Committee Legislative Program
 - S. Policy EBC- Emergency Plans
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- T. Policy JFABD Homeless Students
 - U. Policy JLCD Administering Medication to Students
 - V. Policy BGB Policy Adoption
- XII. Vote to enter into Executive Session under M.G.L. 30A, §21, Part 3 to discuss strategy with respect to collective bargaining Unit A, Teachers, and individual contracts or litigation as conducting said business in open session would have a detrimental effect on the School Committee's bargaining or litigation position. The committee will not return to open session.

Vision Statement

Belchertown students, both individually and collaboratively, will be innovative thinkers, problem solvers and unique, creative contributors to their community and the world

Mission Statement

In the pursuit of excellence and the development of life-long learners, it is the mission of the Belchertown Public Schools to challenge and engage all students in a respectful, positive learning environment that fosters personal, social and academic growth in order to achieve success in a global society.

The Belchertown School Committee conducts its business in open session pursuant to Chapter 30A, Section 21 of the Massachusetts General Laws. The public is welcome to comment only on items on the agenda for this meeting as noted above. If you wish to address the School Committee regarding an item not on the agenda for this meeting, please contact the Superintendent of Schools at 413.323.0423 or via email at superintendent@belchertown.org to determine the best way to address your concerns (see [School Committee Policy BEDH](#)).
